



Louisiana Uniform Local Sales Tax Board

**Minutes of the Regular Meeting
Thursday, July 14, 2022 ~ 1:30 PM
LAMPERS Building, First Floor Executive Conference Room
7722 Office Park Blvd. Baton Rouge, LA 70809**

MEMBERS & PROXIES PRESENT (P) / ABSENT (A):

Members:

Dr. Janet Pope, LA School Board Executive Director	<u>A</u>
Mike Ranatza, LA Sheriff's Association Executive Director	<u>A</u>
John Gallagher, LA Municipal Association Executive Director	<u>A</u>
Guy Cormier, Police Jury Association of Louisiana Executive Director	<u>A</u>
Amanda Granier, LA School Board Association Appointee	<u>P</u>
Shawn McManus, LA Sheriff's Association Appointee	<u>P</u>
Kressy Krennerich, LA Municipal Association Appointee - Chairman	<u>P</u>
Jeffery LaGrange, Police Jury Association of Louisiana Appointee – Vice Chairman	<u>P</u>

Proxies:

Neshelle S. Nogess, LA School Board Association, Secretary	<u>A</u>
_____, LA Sheriff's Association (Vacant)	<u>A</u>
Karen Day White, LA Municipal Association	<u>A</u>
Debbie Henton, Police Jury Association of Louisiana	<u>P</u>

STAFF PRESENT:

Roger Bergeron, Executive Director	<u>P</u>
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OTHERS PRESENT:

Rick Mekdessie
Andrew Kolb
Renee Roberie, Remote Sellers Commission (**Absent**)
Administrators participating via the Zoom Web Conferencing platform.

Each member of the Board received the following documents prior to the meeting:

1. 07/14/2022 Meeting Agenda
2. 06/23/2022 Meeting Minutes
3. 06/30/2022 Financial Statements
4. FY 2022 YTD Budget through 06/30/2022
5. Bill Payments Month Ending 06/30/2022

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Roll Call

Chairman Krennerich called the meeting to order at 1:30 p.m. The secretary called the roll and a quorum (5 members / proxies or more) was established.

Adoption of the Agenda

ON MOTION OF Jeffery LaGrange, SECONDED BY Amanda Granier, AND CARRIED, the Board voted to adopt the agenda of the July 14, 2022, meeting of the LA Uniform Local Sales Tax Board.

Approval of the Minutes of the LA Uniform Local Sales Tax Board Held on 6/14/22 and 6/14/22

*** Minutes from prior meetings were not approved due to the absence of the Secretary per Chairperson Krennerich.

Remote Seller Commission Update

*** Renee Roberie, Executive Director of the Louisiana Remote Sellers Commission, was not present at the meeting.

Chairperson Kressy Krennerich provided a brief update. Miss Krennerich stated that collections for the month of June were \$39M and approximately \$18M went the State and \$20M was distributed to the parishes. The total number of registered accounts is 6,442 which includes an increase of 250 over last month's total.

Executive Session – Personnel Matter

ON MOTION OF Debbie Henton, SECONDED BY Shawn McManus, AND CARRIED, the Board voted to enter into Executive Session to discuss a personnel matter.

ON MOTION OF Shawn McManus, SECONDED BY Amanda Granier, AND CARRIED, the Board voted to end the Executive Session and reconvene the Regular Board Meeting for discussion of the remaining items on the agenda.

Approval of Executive Director's Salary

Chairperson Krennerich commented that the experience of the candidate-elect was discussed in the executive session as well as the salary range that is approved by the Board and is currently in the adopted/approved budget for the current fiscal year.

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Mr. Jeffery LaGrange commented that the Board should do what it can with the funds it has to work with at this time. Ms. Granier suggested for discussion that the Board make a salary offer that is associated with Step 20 of the Executive Director's approved salary range.

Chairperson Krennerich asked for a formal motion from the floor.

ON MOTION OF Amanda Granier, SECONDED BY Jeffery LaGrange, AND CARRIED, the Board voted to offer the salary that is associated with Step 20 of the Executive Director's pay scale that was previously approved.

Financial Reports

- **Financial Statements**
- **Y-T-D Budget Review**
- **Bills Paid Review/Approval**

The Executive Director, Mr. Roger Bergeron, commented that the financial statements had been submitted in advance of the meeting to the Board members. He noted that for the fiscal year ending June 30, 2022, revenues exceeded the projected budgeted amount and expenses were lower than expected. In addition, Mr. Bergeron stated that none of the major categories within the budget exceeded the 5% threshold which would have required a budget amendment.

Mr. Bergeron asked to let the record reflect that the Executive Director has reviewed the year-to-date budget and financials with the Board.

Mr. Bergeron commented that the Paid Bills Report for the month of June 2022 contained the usual expenditures with exception to the Capital City Press payment which was incurred for advertising the Executive Director's position. He also noted that office supplies expense was slightly higher for the month due to purchasing of toner for the printer/copier machine.

Chairperson Krennerich noted that professional services were also higher due to development of the Multi-parish Audit Program Portal.

Amanda Granier commented that professional services expenditures related to legal fees for the year increased due to the vacancy created by the departure of Board's Research Analyst, Mr. J.A. Cline.

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ON MOTION OF Amanda Granier, SECONDED BY Jeffery LaGrange, AND CARRIED, the Board voted to receive the financial reports and approve the bill payments for the month ending June 30, 2022.

Other Business

*** No other business was discussed.

Public Comment

*** No Public comments were offered.

Adjournment

ON MOTION OF Amanda Granier, SECONDED BY Jeffery LaGrange, AND CARRIED, the Board voted to adjourn.